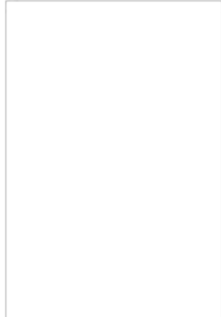


**From:** Shawn Bratton <sbratton@ccala.org>  
**Sent:** Thursday, July 14, 2016 8:43 AM  
**To:** Henna Sherzai  
**Subject:** RE: RE: IMPORTANT: Meeting at The Broad Today at 11:00 am  
**Attachments:** image001.png; image002.png; image003.png

Henna:

Carol said it would be too complicated to call in, so no worries.



**Shawn Bratton**

Executive Assistant to the President & CEO  
626 Wilshire Blvd., Suite 200 | Los Angeles, CA 90017  
office: (213) 416-7534 | fax: (213) 624-0858  
[SBratton@ccala.org](mailto:SBratton@ccala.org)  
[ccala.org](http://ccala.org)



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**From:** Henna Sherzai  
**Sent:** Thursday, July 14, 2016 8:19 AM  
**To:** Shawn Bratton  
**Cc:** Marie Rumsey; Brian Raboin  
**Subject:** Re: IMPORTANT: Meeting at The Broad Today at 11:00 am

Hi Shawn, I'm so sorry I can't physically be there. [REDACTED] I can join by phone if that is an option. 310-[REDACTED] Let me know if there's anything else I can do to help.

Sent from my iPhone

On Jul 14, 2016, at 8:03 AM, Shawn Bratton <[sbratton@ccala.org](mailto:sbratton@ccala.org)> wrote:

Henna and Marie:

Carol and Brian have a meeting at 11:00 am today with Joanne Heyler et al. at The Broad to discuss issues related to event organization in the Grand Avenue area. Would you two be able to join them? If so, Carol would like you to touch base with Brian for more background. I've included below some of Brian's notes from their last meeting.

Please let me know asap if you'll be able to attend. Thanks very much.

Best,

Shawn

<[image002.png](#)>

**Shawn Bratton**

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[ccala.org](http://ccala.org)  
<[image003.png](#)> <[image004.png](#)>

**From:** Brian Raboin  
**Sent:** Wednesday, July 13, 2016 12:25 PM  
**To:** Suzanne Holley; Carol Schatz (DCBID)  
**Subject:** RE: The Broad Meeting

See below

**Brian K. Raboin**  
Vice President of Operations

[<image001.png>](#)

**Downtown Center Business Improvement District**  
640 S. Olive Street | Los Angeles, CA 90014  
Call: 213-624-2425 | Fax: 213-615-1655  
Web: [DowntownLA.com](http://DowntownLA.com)

[<image011.jpg>](#) [<image012.jpg>](#) [<image013.jpg>](#)

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**From:** Suzanne Holley  
**Sent:** Wednesday, July 13, 2016 11:51 AM  
**To:** Brian Raboin <[BRaboin@downtownla.com](mailto:BRaboin@downtownla.com)>; Carol Schatz (DCBID) <[cschatz@downtownla.com](mailto:cschatz@downtownla.com)>  
**Subject:** RE: The Broad Meeting

Thanks Brian, Couple questions / requests:

- While the event organizers are responsible for notifications, I believe that the Committee has the authority to require the organizers to expand the notification area based on their assessment of the impact to the community and provide proof of that notification prior to issuing a permit. Can you confirm that that is the case? I have a call into the Councilman's office for clarification. Anika said they have no responsibility, I agree it needs to be followed up on.
- Can we ask LAPD to include The Broad folks directly on their communications so it does not need to go through us? Request has been made.
- Are the folks from the Broad on the Committee distribution or did we just forward the invite? I believe that the councilmember's manages who is on the committee. Again – I'd like to make sure that The Broad is directly receiving invitations rather than routed through us. Request has been made.

Thanks.

Suzanne

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**From:** Brian Raboin  
**Sent:** Wednesday, July 13, 2016 11:04 AM  
**To:** Carol Schatz  
**Cc:** Suzanne Holley  
**Subject:** The Broad Meeting

Hi Carol,

According to my note I was going to find out the following:

- **What is the length of time for permit approval and notifications?** – Will vary, no standard length of time for approval, notifications are via the permit committee members voting on the permit and the people or company putting on the event. It is up to the event coordinators to inform their neighbors or folks directly affected.

- **What is the length of time to get a street closure permit?** – No standard time frame, will vary depending on the event
- **Rich, Jason and Kolter wanted to be included on all street closures notifications from LAPD** – I have forwarded all notifications we have received to date
- **Why we were not informed of the big events in the area?** – this has to do with the event coordinators notifying their neighbors. Anika Ostin with the Street Closure Committee said they are not responsible for notifications. *(She has left her position and no replacement has been named at the time of this email)*
- **Street Closure Committee** – Rich wanted to be included on the meeting going forward, I sent an invite, Rich went by the meeting was moved from the Media room with no notification and he could not find the June meeting.
- **Is there a city website in regard to special events for Downtown?** - <http://specialevents.lacity.org/SpecialCalendar> website was located. Please wait 30-45 seconds for the events to show up. You can click on each event and all the information for that event will open.

This is what I had for Action items from the meeting. Please let me know if you need anything else.

### **Brian K. Raboin**

Vice President of Operations

[<image001.png>](#)

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